



**University Council**  
**Student Engagement and Success**

Minutes: June 4, 2013

**Attendees:** Angeletti, Rick; Gannon, Debbie; Kline, John; Thorpe, Lauri (partial); Ohlson, Margo; Ashby, Susan; Moore, Stacey; Mothes, Holly

**Absent:** Christopher, Greg; Levy, Paul; Tressel, Jim; Dennis, Bryan; Krovi, Ravi; Pleuss, Carol

Meeting called to order at 8:00 a.m. May minutes approved.

**Subcommittee Reports:**

- None

**New Business:**

- I. **Supporting Technology for Student Success** - 1 credit class was proposed for adult/new students to teach basic computer skills. The information desk at the library is flooded with students who are not familiar with basic computer programs including: Microsoft word, Excel, and PowerPoint. Holly Mothes with Information Technology is currently working on a 24/7 call center for IT help. Another proposed resolution is to have support classes with other students in the library.
- II. **Springboard Issues** – Students are unfamiliar with Springboard. Professors are not consistent with Springboard. Faculty are given instructional outlines of how to set up and use Springboard. The IT department has blogs with instructions for both users of Springboard. A suggestion was made to have a quick tip sheet for faculty and students.
- III. **Ideas/tips to help teach technology to students**
  - Encourage HR seminars on Springboard
  - Create a standard – although choice of Springboard use is up to the faculty
  - Resources are in place including a checklist for faculty and support links
- IV. **IT Committee**
  - Rick Angeletti, Holly Mothes, Susan Ashby, and Alicia
  - Goal is to: talk with other faculty and bring back ideas to suggest to the committee
- V. **Military Veteran Week – November 4 – 8, 2013**
  - By September 1 the planning for the 2013 proposed Military Veteran Week will be complete. The group is planning on showing films and having speakers in the library.
- VI. **Issue Brief Proposal** – This brief is proposed to look at the class attendance of 1<sup>st</sup> and 2<sup>nd</sup> year students and intervene early problems. The University currently has a system in place to track attendance; the tracking process is through USG during week 6 or 7 of the semester.

- The committee recommended sending the Issue Brief to the Faculty Senate Committee to approve and support.
- The UC Student Engagement committee does support the brief.

**Old Business:**

- I. **Admissions Update** – the admissions office is considering a new online application to improve number of applications and enrollment
- II. **Reconnect/Connect Program**
  - Events for UA stop outs (Reconnect) and community college graduates will take place June, July, & August
  - June 13<sup>th</sup> – 15 enrolled as of today
  - Outreach includes: Web landing page, Postcards, TargetX emails, and college outreach (Business, Education, and Summit)
- III. **Fall 2013 Enrollment**
  - Adult transfer and retention is down
  - Struggling to get students into the classes – only half of incoming students have been through orientation and the classes are full.
  - Graduation rate is below national average

**Meeting adjourned at 9:05 am.**